

Bulletin 2008-26

June 11, 2008

Electronic Submission of Applications for Coalbed Methane (CBM) Control Well Designations

1 Electronic Filing of CBM Control Well Applications

Effective June 30, 2008, applications for the designation of CBM desorption and pressure and flow control wells may be submitted electronically through the Energy Resources Conservation Board (ERCB) Electronic Application Submission (EAS) system. The process for submitting the CBM control well applications will be the same as that followed for filing other types of applications through EAS.

The requirements for CBM control well applications submitted through EAS have been captured on an EAS form. Well logs, calibration reports, and preliminary desorption reports will be required as attachments when appropriate.

The ERCB encourages all applicants to file these types of applications electronically, as this will increase the accuracy of the applications and the efficiency of processing.

2 Training Sessions

The ERCB has scheduled four training sessions to assist applicants to file CBM control well applications electronically through EAS, as follows:

Date	Time	Location
Wednesday, July 2, 2008	9:00 a.m.	ERCB Calgary Office, 640 – 5 Ave. SW, 8th Floor Meeting Room
Wednesday, July 2, 2008	1:30 p.m.	ERCB Calgary Office, 640 – 5 Ave. SW, 8th Floor Meeting Room
Thursday, July 3, 2008	9:00 a.m.	ERCB Calgary Office, 640 – 5 Ave. SW, 8th Floor Meeting Room
Thursday, July 3, 2008	1:30 p.m.	ERCB Calgary Office, 640 – 5 Ave. SW, 8th Floor Meeting Room

You may register for a session by e-mail to Rsc-Appl.Admin@ercb.ca . If there are more registrants than spaces available, additional training sessions will be scheduled.

3 Digital Data Submission Access

Access to EAS for resources applications is through the Digital Data Submission (DDS) page on the ERCB's Web site www.ercb.ca . All applicants must have a company administrator login ID. The company administrator is responsible for creating additional login IDs for individuals at their particular organization who will be submitting the applications. For DDS accounts, contact the ERCB Administrator at 403-297-5802 or by e-mail at DDSAdministrator@ercb.ca .

4 Future Development

The ERCB is continuing to enhance EAS with the addition of more application types. It is anticipated that electronic filing of applications for exceptions to CBM control well requirements will be available in the third quarter of 2008.

5 Contacts

Any questions regarding the electronic filing of CBM control well applications may be directed to

- Nancy Barnes, telephone: 403-297-3556; e-mail: nancy.barnes@ercb.ca
- Andrea Hardie, telephone: 403-297-7302; e-mail: andrea.hardie@ercb.ca

Questions related to control well applications in general should be directed to the ERCB Control Well Coordinator at controlwells@ercb.ca.

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